

Cypress Woods Crimson Cadettes Booster Club

P.O. Box 1038

Cypress, TX 77410-1038

HOST CONTEST REIMBURSEMENT / CHECK REQUEST FORM*

Pay to: _____

Invoice #: _____

Date: _____

Street Address: _____ City, State, Zip: _____

Phone: _____

Comments: _____

Expense Category:

Custodial

Hospitality-Directors

Hospitality-Judges

Kitchen

Nurse

Parent T-Shirts

Programs

Security

Signs

Snack Bar

Team Meals

Silent Auction

Concessions

Vendors

Equipment Rental

Supplies

Description:	Amount \$:

Sub-Total: _____

Less Any Sales Tax: - _____

Total Reimbursement: _____

Request submitted by: _____

Approved by: _____ Date approved: _____

Signature (President / Treasurer): _____

Date Paid: _____

Check No: _____

***Must attach all receipts and documentation**